

PC Technical Service
(503) 345-9143
28641 S Sundowner Ct.
Canby, OR 97013
Available weekdays: 8:30 - 5:00

The solutions we provide are dependent upon the accuracy of your information, as well as any other problems we may discover. We cannot proceed on any task without your approval and authorization.

Work Order-Invoice

Terms: \$90 per hour plus expenses with a 1-hour minimum. The total of this work order/invoice is due before we leave today. Thank you.

Technician: _____ Date: _____

Start: _____ Stop: _____

Business Name: _____ Phone #: _____ Fax #: _____

Company Web Site: _____ ISP: _____ ISP Phone #: _____ Connection type: _____

Address: _____ Zip: _____

Contact person: _____ Phone #: _____ Email Address: _____

Invoice payee: _____ agrees to this work order & terms (signature please): _____ Phone #: _____

Primary computer user(s): _____ Software CDs available? Y/N Activation Keys? Y/N

Problems, concerns & requests: _____

_____ Authorized by _____

_____ Authorized by _____

_____ Authorized by _____

_____ Authorized by _____

_____ Authorized by _____

_____ Authorized by _____

_____ Authorized by _____

Problems or concerns discovered by technician: _____

_____ Authorized (Yes or No) by _____

_____ Authorized (Yes or No) by _____

_____ Authorized (Yes or No) by _____

Client's comments: _____

Technician's comments: _____

Total amount due for this work order/invoice: \$ _____ Paid with: _____ Thank You.

Photocopy is client's receipt. Original is for PC Technical Service records.